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**Sabah's only Oil, Gas & Energy
Conference & Exhibition**



12th SOGCE

**SABAH OIL, GAS & ENERGY
CONFERENCE & EXHIBITION 2025**

**FOSTERING COLLABORATION,
PAVING SUSTAINABLE OPPORTUNITIES**



3 & 4 JULY



**SABAH INTERNATIONAL CONVENTION CENTRE (SICC),
KOTA KINABALU, SABAH, MALAYSIA**

www.sabahoilandgas.com.my

info@midaseventsm.com

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EXHIBITOR FORM

FORM 1 of 4

EXHIBITOR INFORMATION

Name of Company : _____

Contact Person : _____

Postal Address : _____

Homepage URL : _____

Email : _____

Tel : _____

Fax : _____

Business Nature/Sector(s) : _____
(i.e. Downstream/Upstream/Services etc)

Products/Projects/Services to be exhibited:

Company Profile:

Please provide your company profile and describe the products/ projects/services you will be exhibiting during the exhibition (75 – 100 words only).
(This will be published in the Exhibition Directory of SOGCE 2025.)

Wishing to connect with other contractors from (sector/s) : _____

No. of Exhibitors Tags required : _____

(2 tags per booth, but if you wish to have additional tags, please state the number. Only company name will be printed on the tags)

EXHIBITOR FORM

FORM 2 of 4 (p.2)

Terms and Conditions

Orders are only considered valid when accompanied by full remittance. Payment should be made to:

INSTANT EXHIBITIONS (SABAH) SDN. BHD

Payment Details (Account Number)

Company Name : **INSTANT EXHIBITIONS (SABAH) SDN. BHD.**

Bank: **MAYBANK**

Account Number: **510077700238**

Important Notifications

- The price of the items is applicable when the order is made in advance or upon registration. The availability of requested items depends on the availability of stocks.
- Requests for additional orders and services are on a first-come, first-serve basis.
- A cancellation fee of 50% of the rental place will be levied for cancellations received after confirmed and paid orders. Unless otherwise stated, the prices are for the duration of the exhibition days.
- Orders without payment will not be guaranteed.
- A fee of 3.5% will be charged for every transaction made using the credit card terminal, applicable until further notice

Additional Request

(If you have any additional request, kindly describe or attached us your visual for quotation)

Note: The organizer/event manager reserves the right to amend any terms and conditions at any time without prior notice.

For enquiries

Contact Person: Ms Shima Nordin
Email: events@instant.my
Mobile: +6 010-937 4413
Operation Hours: 9am - 6pm (Monday- Friday)

EXHIBITOR FORM

FORM 2 of 4 (p.3)

ADDITIONAL RENTAL ORDER

Furniture Items List



E-system Information Table

1030(L) x 535(W) x 760(H) mm
Price/ per unit - RM 70.00

Quantity	Amount (RM)



Information Counter

1030(L) x 535(W) x 1030(H) mm
Price/ per unit - RM 200.00

Quantity	Amount (RM)



Lockable Counter

1030(L) x 535(W) x 1030(H) mm
Price/ per unit - RM 250.00

Quantity	Amount (RM)



Round Table (Bar Table)

600(R) x 1000(H) mm
Price/ per unit - RM 100.00

Quantity	Amount (RM)



Low Round Table

600(R) x 760(H) mm
Price/ per unit - RM 80.00

Quantity	Amount (RM)

Furniture Items List



Dustbin

Price/ per unit - RM 5.00

Quantity	Amount (RM)



Brochure Rack

Price/ per unit - RM 150.00

Quantity	Amount (RM)



Fresh Table Flower

Medium Size
Price/ per unit - RM 200.00

Quantity	Amount (RM)

Furniture Items List



Oblong Table

610(L) x 1830(W) x 750(H) mm
Price/ per unit - RM 75.00

Quantity	Amount (RM)



Banquet Chair

440(L) x 430(W) x 750(H) mm
Price/ per unit - RM 25.00

Quantity	Amount (RM)



Folding Chair

400(L) x 480(W) x 780(H) mm
Price/ per unit - RM 20.00

Quantity	Amount (RM)



Bar Stool

460(L) x 410(W) x 920(H) mm
Price/ per unit - RM 70.00

Quantity	Amount (RM)



Oscar Bar Stool

400(L) x 400(W) x 900(H) mm
Price/ per unit - RM 80.00

Quantity	Amount (RM)

Furniture Items List



PVC chair

430(L) x 440(W) x 750(H) mm
Price/ per unit - RM 5.00

Quantity	Amount (RM)



Crystal Table

800(R) x 760(H) mm
Price/ per unit - RM 150.00

Quantity	Amount (RM)



Display Cube

500(L) x 500(W) x 500(H) mm
Price/ per unit - RM 60.00

Quantity	Amount (RM)



DisplayCube

500(L) x 500(W) x 700(H) mm
Price/ per unit - RM 80.00

Quantity	Amount (RM)



DisplayCube

500(L) x 500(W) x 1000(H) mm
Price/ per unit - RM 100.00

Quantity	Amount (RM)

Electric & Electrical List



13Amp/ 230V Single Phase

Price/ per unit - RM 70.00

Quantity	Amount (RM)



15Amp/ 230V Single Phase

Price/ per unit - RM 150.00

Quantity	Amount (RM)



Fluorescent Light (40W)

1220L
Price/ per unit - RM 30.00

Quantity	Amount (RM)



Long Arm Spotlight (10W)

Price/ per unit - RM 75.00

Quantity	Amount (RM)



43 inches Smart TV

(Come with TV Stand)
Price/ per unit - RM 600.00

Quantity	Amount (RM)

Electric & Electrical List



55 inches Smart TV

(Come with TV Stand)
Price/ per unit - RM 800.00

Quantity	Amount (RM)



Distribution Box

Price/ per unit - RM 680.00

Quantity	Amount (RM)



Projector Screen

6m (h) x 6m (w)
Price/ per unit - RM 300.00

Quantity	Amount (RM)

Lighting Connection

Price/ per unit - RM 50.00

Quantity	Amount (RM)

Grand Total:	
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EXHIBITOR FORM

FORM 3 of 4

HEAVY / LARGE EXHIBITS & ADDITIONAL FURNITURE

1. Heavy / Large / Tall Exhibits

Exhibitors bringing in heavy/ large/tall exhibits that exceed the stated capacity of the exhibition hall (ref page 7 of Exhibitor Handbook) must fill in the following details and return to the organizers on or before 27 May 2025.

Item	Dimensions	Weight (ton)	Date of arrival in Kota Kinabalu

2. Additional Fittings and Furniture

Should you require additional fittings or furniture for your booth(s) during the exhibition, please state below:

Name of Company : _____

Booth No. : _____

Name of person in charge of exhibition : _____

Company's Address : _____

Tel : _____ Fax : _____

EXHIBITOR FORM

FORM 4 of 4 (p.1)

NON-OFFICIAL CONTRACTOR

Exhibitors who appoint their own contractor, who is not the official contractor, are required to register with the Official Booth Contractor (address stated below).

When exhibitors appoint a NON-OFFICIAL CONTRACTOR, this contractor will be required to comply with the terms and conditions set by the Official Booth Contractor.

This is to ensure that the RULES & REGULATIONS are abided by and to cover any damages arising directly or indirectly from any infringement. This is without prejudice to any additional claims the organizer may have on the contractor if the damages exceed the deposit amount.

NON-REFUNDABLE ADMINISTRATIVE FEE : RM40.00 per square metre

REFUNDABLE PERFORMANCE BOND : RM1,000.00

Please return this form to SOGCE 2025 OFFICIAL BOOTH CONTRACTOR :

INSTANT EXHIBITIONS (S) SDN BHD
No. 1, Jalan Tuaran By-Pass, 88450 Kota Kinabalu.
Tel : +6 088 438119
WA : +6 012 2182339
Email: events@instant.my
Contact Person: Ms Shima Nordin
Contact Number: +6 010-937 4413

SUB CONTRACTOR PERFORMANCE BOND & ADMINISTRATIVE FEE (For Appointment of Non-Official Contractors Only)

Event : SABAH OIL, GAS & ENERGY CONFERENCE & EXHIBITION 2025
Date(s) : 3 & 4 July 2025
Venue : SABAH INTERNATIONAL CONVENTION CENTRE (SICC), KOTA KINABALU, SABAH

To the SOGCE 2025 Official Booth Contractor:

Dear Sir / Madam,

We have appointed the following contractor to construct / decorate our company booth(s) no. _____

with total square meters of _____ , for the above mentioned event.

Name of Appointed Contractor	
Address	
Tel :	Fax :
E-mail :	Mobile :
Contact Person :	Job Title :

EXHIBITOR FORM

FORM 4 of 4 (p.2)

<u>Electrical Requirement</u>		<u>Quantity</u>	<u>Amount (RM)</u>
1. Lighting Connection	RM 80.00	_____	_____
2. Thirteen (13) Amp Single Phase Power Point	RM 100.00	_____	_____
3. Fifteen (15) Amp Single Phase Power Point	RM 150.00	_____	_____
4. Forty (40) Amp Single Phase Power Point	RM 400.00	_____	_____
5. Sixty three (63) Amp Three Phase Power Point	RM 600.00	_____	_____

<u>Additional furniture (as per List of Equipment for Rent)</u>	<u>Quantity</u>	<u>Amount (RM)</u>
1. _____		
2. _____		

We understand that the latest order for additional furniture is three (3) days before the SOGCE date of 3 July 2025 (Thursday). In the event that our request to order is two (2) days or one (1) day prior the SOGCE date, we are aware and we will pay the extra cost, which is 30% more of the original cost of the furniture concern.

Overtime

We also understand that working hours is up to 10:00pm, and we are aware that any work done after 10:00pm, an overtime fee will be charged at RM100.00 (Ringgit Malaysia One Hundred Only) per hour, which we will pay accordingly.

Herewith we submit to you **(1) the detailed drawings** (elevation, layout plans and perspective) with dimensions, illustrating the design of the stand for the exhibition. Relative locations of all equipment/machinery on display, if any, are to be depicted on the layout to the official contractor.

We also understand to appoint our own contractor to construct our free standing display we shall place a (2) Refundable Performance Bond of RM1,000.00 and (3) pay a non-refundable administrative fee of RM40.00 per square meter of space booked to:

Account Name : **INSTANT EXHIBITIONS (SABAH) SDN BHD**
Bank : **Maybank Bhd**
Account Number : **510077700238**
Total Amount (RM) :
Payment Details :

Note on Charges :

1. Performance Bond RM1,000.00 (Refundable) : For guaranteed conduct, proper schedule of production and observance of the exhibition hall regulations. Refunds will only be returned after inspection of the booth site. In case of damages, repairs will have to be made and only then refunds can be returned. If booth location is damage free, refunds will be returned maximum 1 month after inspection.
2. Administrative Fee RM40.00 per sqm (Non-Refundable) : For processing of communication, management function including securing approval from relevant authorities.

We guarantee the proper conduct, schedule of production and observance of the exhibition rules and regulations. INSTANT EXHIBITIONS (SABAH) SDN BHD shall not be held responsible for whatever damages caused by my own contractor (detail as above) due to reasons beyond your control.

Yours Truly,

Name : _____

NRIC : _____

Position : _____

Company : _____

Company chop/stamp :